**Provider Criteria and Qualifications**

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| **Criteria applicable for all treatment providers:** | | |
| **Standard qualifications:**  A qualification which meets at least level 7 of an NZQA recognised course of study or its equivalent, with a focus on:   * Basic assessment skills; * Therapeutic intervention skills; * Abnormal psychology; * Skills in two or more therapy models; * Human development; and * Family dynamics. | | ***or* Particular circumstances qualifications:**  Providers with a level 6 qualification otherwise meeting the standard qualifications will be accepted where the following additional criteria must also be met:   * Five or more years of experience in counselling survivors of sexual abuse as an ACC provider; and * Evidence of ongoing professional development with specific relevance to working with survivors of sexual abuse. |
| **Full experience:**   * A minimum of two years full-time post-graduate experience working in mental health (not including clinical placements and internships); and * Able to demonstrate experience in working with survivors of sexual abuse with this experience having been obtained or maintained in the last five years. | ***or* Provisional requirements where full experience requirements are not able to be met:**   * + Must be able to demonstrate qualification requirements (either standard or particular circumstances); and   + Have at least the equivalent of 12 months full-time post-graduate experience working in mental health (not including clinical placements and internships); and   + Engage in further professional development with specific relevance to working with survivors of sexual abuse, where recent professional development is not thought to be sufficient.   + Obtaining on the job training to gain or to update your experience working directly with survivors of sexual abuse or sexual assault.   **Specific supervision requirements for provisional providers:**   * Have arrangements in place for ongoing supervision with an appropriately qualified and experienced supervisor who has at least five years experience treating and assessing survivors of sexual abuse and sexual assault, and * The therapist’s supervisor provides a letter of support from their supervisor indicating that in the opinion of their supervisor the applicant (therapist’s supervisor) has sufficient skills and competencies to work with provisional providers, and * Discuss all therapy sessions and review session notes with supervisor, and * Complete therapeutic work with at least 15 clients over a minimum 12-month period, and * Have all ACC reports read and signed by the supervisor while under provisional status, and * Engage in fortnightly one-on-one supervision with the supervisor, and * Maintain a supervision log which outlines the cases discussed and provides a summary of issues and recommendations for each case, and * A final supervision report from the supervisor will be required by ACC once the full requirements to be accredited on the contract have been met. | |
| Registered under the Health Practitioners Competence Assurance Act 2003  (if relevant) | | |

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| **Criteria applicable for Supported Assessment providers who also carry out assessment services:** | | |
| **Standard qualifications:**  A qualification which meets at least level 8 (post-graduate) of an NZQA recognised course of study or its equivalent which includes in its content:   * + Assessment, classification and formulation;   + Abnormal psychology;   + Skills in two or more models of therapeutic intervention;   + Human development; and   + Knowledge and skills in the use of psychometric tools (if using psychometrics). | | ***or* Specified equivalent qualification:**  Providers with a level 7 qualification otherwise meeting the standard qualifications will be accepted where the following additional criteria must also be met:   * The therapist has achieved the New Zealand Association of Psychotherapists (Inc) Advanced Clinical Practice qualification. |
| **Full experience:**   * A minimum of two years full-time post-graduate experience working in mental health (not including clinical placements and internships), and * Able to demonstrate experience in working with survivors of sexual abuse with this experience having been obtained or maintained in the last five years, and * Participation in relevant workshops, seminars and conferences, and * Where applicable, be able to demonstrate knowledge of, and competency in using at least one of the following classification systems:   + *Diagnostic and Statistical Manual of Mental Disorders – Fourth Edition – Text Revision (DSM-IV-TR) or DSM-V*   + *International Classification of Diseases – 10th Revision (ICD-10)*   + *Psychodynamic Diagnostic Manual (PDM)*   + *Diagnostic Classification of Mental Health and Developmental Disorders of Infancy and Early Childhood – Revised (DC:0-3R)*   *Such classification systems may be used in isolation or in combination with multivariate statistical and psychometric approaches* | ***or* Provisional requirements where full experience requirements are not able to be met:**   * + Must be able to demonstrate qualification requirements (either standard or specified equivalency), and   + Have at least the equivalent of 12 months full-time post-graduate experience working in mental health (not including clinical placements and internships), and   + Obtaining on the job training to gain or to update your experience working directly with survivors of sexual abuse or sexual assault.   + Engage in further professional development with specific relevance to working with survivors of sexual abuse, where recent professional development is not thought to be sufficient.   **Specific supervision requirements for provisional providers:**   * Have arrangements in place for ongoing supervision with an appropriately qualified and experienced supervisor who has experience treating and assessing survivors of sexual abuse and sexual assault, including experience in ACC mental injury assessments, and * The therapist’s supervisor provides a letter of support from their supervisor indicating that, in the opinion of their supervisor, the applicant (therapist’s supervisor) has sufficient skills and competencies to work with provisional providers, and * Discuss all cases with the supervisor prior to and following the assessment, and * Engage in fortnightly one on one supervision with the supervisor, and * Maintain a supervision log which outlines the cases discussed and provides a summary of issues and recommendations for each case, and * Have each assessment report read and signed by the supervisor, and * Complete 20 assessments/reports over a minimum 12-month period, and * A final supervision report from the supervisor will be required by ACC once the full requirements to be accredited on the contract have been met. | |
| Registered under the Health Practitioners Competence Assurance Act 2003  (if relevant) | | |

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| **Criteria applicable for Incapacity Assessment providers:** |
| * A Psychiatrist who meets the criteria for the provision of the Supported Assessment*, or*   *In particular circumstances this can include:*   * An approved Supported Assessment provider, who has also been deemed appropriate by ACC to provide this service |

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| **Discipline Specific Criteria (pricing is discipline specific):** | |
| **Counsellors** | Holds current Annual Practicing Certificate with one of the following:   * New Zealand Association of Counsellors * New Zealand Christian Counsellors Association * Addiction Practitioners Association of Aotearoa New Zealand * Social Workers Registration Board of Aotearoa/New Zealand * Australian and New Zealand Arts Therapy Association * Aotearoa New Zealand Association of Social Workers Incorporated * New Zealand Association of Psychotherapists |
| **Psychotherapists** | Holds current Annual Practicing Certificate with the:   * The Psychotherapist Board of Aotearoa New Zealand |
| *and* have a current financial membership with the (as appropriate):   * New Zealand Association of Child and Adolescent Psychotherapists (Incorporated), and/or * New Zealand Association of Psychotherapists |
| **Psychologists** | Holds current Annual Practicing Certificate with:   * New Zealand Psychologists Board |
| *and* have a current financial membership with the (as appropriate):   * New Zealand Psychology Society, and/or * The New Zealand College of Clinical Psychologists Incorporated, and/or * Equivalent |
| *and* have one of the following Scope of Practice:   * Psychologist * Counselling Psychologist * Clinical Psychologist * Educational Psychologist |
| **Psychiatrists** | Holds a current Annual Practicing Certificate with:   * Medical Council of New Zealand |
| *and* holds Fellowship with:   * Royal Australian and New Zealand College of Psychiatrists * or a qualification deemed equivalent by the Medical Council of New Zealand |
| *and* holds registration in the vocational scope of psychiatry by the Medical Council of New Zealand |

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| **Service delivery standards applicable to all Service Providers:** | |
| **Ineligible because of Criminal Conviction** | Any providers who have been convicted of any offence against any of sections 124 to 210 of the Crimes Act 1961 or of an offence similar to any such offence in another jurisdiction will not be eligible to be a provider for ACC. |
| **Police Checks** | All providers will be subject to regular Police checks carried out by ACC. Adverse findings that could lead to the safety of ACC clients being compromised may be removed from the Service Schedule. |
| **Massey Guidelines** | Adherence and practical application of the 12 principles and practice guidelines outlined in ‘**Sexual Abuse and Mental Injury: Practice Guidelines for Aotearoa New Zealand**’ used when organising your work, report writing, interactions with client and whanāu and in supervision. It will be expected that these principles are incorporated into your work with survivors of sexual abuse or sexual assault. |
| **Cultural responsiveness** | * A thorough grounding in the theory and application of ‘Culture’ as described in the Massey Guidelines, includes the provider recognising the limits of their competence, and options on how to proceed. * Adherence to ACC’s Guidelines for Māori Cultural Competencies for Providers (refer to ACC’s website: http://www.acc.co.nz/search-results/index.htm?ssUserText=cultural+competency) * Adherence to relevant professional body standards. |
| **Areas of additional competency** | Where a provider of treatment and/or assessment services has one or more areas of competency, they will be asked to demonstrate the relevant qualifications, training and experience. Examples of areas of competency include:   * Children * Young people * Maori |
| **Other skills and experience** | Where a provider of treatment and/or assessment services had other skills and experiences, they will be asked to demonstrate the relevant qualifications, training and experience. Examples of other skills and experiences include:   * Alcohol and other drugs * Inappropriate sexualised behaviour * Intellectual disability * Lesbian, gay, bisexual * Male survivors * Older adults - positive ageing * Prisoners * Transgender and intersex * Understanding religious beliefs * Other Cultures |
| **Therapists providing services for children and adolescents** | Must demonstrate:   * Experience working directly with children and/or adolescents and their family or whanāu in the mental health setting, and * Ongoing professional development and training in the area of children and/or adolescents, and * Experience working with children and/or adolescents who are survivors of sexual abuse or sexual assault, and their whanāu, within the last five years |
| **Adverse findings** | Recording and ongoing reporting of any adverse finding(s) and/or complaint(s) not yet investigated (whether upheld or not), from any of the following bodies:   * Health and Disability Commission * Medical Council of New Zealand * Relevant registration boards or associations * Health Practitioners Disciplinary Tribunal |
| **Qualifications gained outside New Zealand** | If you gained your qualification overseas, you must have it assessed by the New Zealand Qualifications Authority to establish what the New Zealand equivalent is and give this evidence to ACC along with appropriate registration board or association membership as per your discipline as noted above. |
| **Supervision** | Treatment and Assessment providers must receive supervision from a supervisor who meets the following criteria:   * Holds full and current membership and meets the supervision requirements of the professional body to which they belong and provide ACC with the name and qualifications of their supervisor. * Has at least five years clinical experience and at least three years experience working with survivors of sexual abuse or sexual assault. * Supervision may take place using Skype due to geographical location however you must meet at least once every 3 months for a face to face meeting. |
| For the first two years post awarding of the assessment component of the ISSC contract, assessors who are new to providing assessments to ACC must obtain supervision from a supervisor who is an experienced ACC assessor in the area of mental injury arising from sexual abuse. The supervisor needs to be approved by ACC. |

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| **Support Staff Specific Criteria (where they are part of the team but do not provide treatment or assessment services):** | |
| **Social Workers** | Role in the provision of ISSC services:   * + Provides consultation to your team regarding the social resource needs required by the client to support the client’s recovery plan. Initiates, monitors and evaluates social work interventions.   + Coordination of resources from the client’s wider social and community networks. |
| Must have either:   * Current APC with Social Workers Registration Board of Aotearoa/New Zealand, and/or * Be a full practicing member of the Aotearoa New Zealand Association of Social Workers |
| **Cultural Advice** | Role in the provision of ISSC services:   * The objective is to support engagement and protect the client. Cultural Advice may be sought where cultural differences between the provider and the client may be a barrier to therapeutic engagement. * This may be delivered to the therapist outside of therapy sessions and may also include involvement during therapy sessions, but is not a clinical service itself.   + You will be responsible for ensuring the quality of Cultural Advice against of the particular needs of each client. It is expected that this will include a demonstration of understanding of the client’s culture, values and beliefs including cultural models of health. Suitability criteria may include age and gender. This does not require a clinical background. |